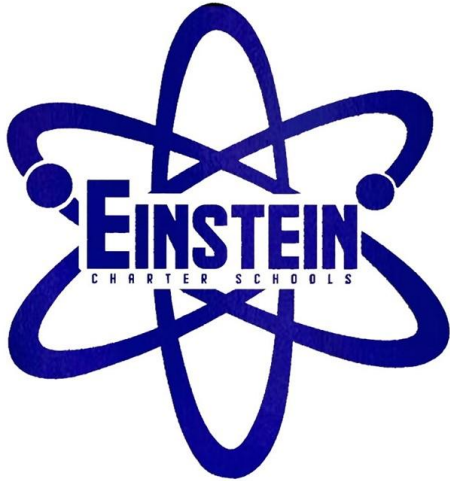


Reopening with P.R.I.D.E.



Einstein Charter Schools
2021-2022
Reopening Plan

PREPARED~RESPECTFUL~INSIGHTFUL~DISCIPLINED~EMPOWERED

WELCOME BACK EINSTEIN



Sherwood Forest & Village de l'Est Elementary

<https://youtu.be/-kRVGsMKuFQ>

WELCOME BACK EINSTEIN



Einstein Middle & Sarah T. Reed High

<https://youtu.be/2F04x8jlu7Q>

MISSION

The mission of Einstein Charter Schools is to nurture students to be academically **STRONG**, as well as socially and emotionally resilient.

A MESSAGE FROM EINSTEIN'S CEO

Dear Einstein Learning Community,

We are beyond excited to welcome our students back to school. Our top priorities are safety and achievement. While our team acknowledges we are returning under less than ideal circumstances, we are committed to making this an excellent school year for our stakeholders.

Togetherness and communication are essential to this year's success. Our team is devoted to building impactful, positive relationships with our families in every effort to support our scholars. Thank you for choosing Einstein.

With Gratitude,

Interim CEO, Einstein Schools

Ashley Daniels-Hall

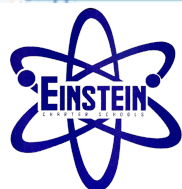





District Goals

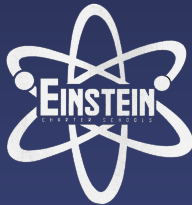


Instructional	Growth	85% of students will meet individual Growth to Mastery Goals.
	SPS	Each school will grow at least 10 percentage points as measured by the LDOE SPS calculator.
	ELL	85% of students meet ELPT growth goals as measured by the ELPT assessment and grow 1 composite level as measured by LAS Links.
	SpEd	<ul style="list-style-type: none">* Student files are 100% compliant per NOLAPS/LDOE compliance rubric.* 90% of students meet yearly IEP goals.
Non-Instructional	Operations	80% of facility walkthroughs will be compliant. 85% of staff members believe Einstein facilities provide a safe, clean and productive working environment as measured by monthly staff surveys.
	Finance	ECS will operate within 2021-22 budget.
	Human Resources	ECS will retain 90% of effective staff members.



1

Einstein Safety and Operational Procedures



OUR COMMITMENT TO SAFETY

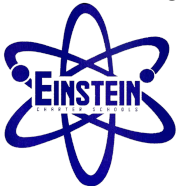
Einstein Charter Schools is dedicated to the safety of our students, staff, families and all visitors. Students return on August 16th (grades 1-12) and August 23rd (PK-K). The information shared in this document is our reopening commitment and is in accordance with the Board of Elementary and Secondary Education, the Louisiana Department of Education and New Orleans Public Schools.

Einstein will continue to work diligently to ensure that we are prioritizing the needs of our students, staff, and families. As a network, we will continue to closely monitor the coronavirus pandemic and taking guidance from the Louisiana Department of Health and the U.S. Centers for Disease Control.

Given that we cannot predict with certainty if there will be a spike in COVID-19 cases in the coming months, all decisions for reopening and continuous operations will be guided by fluid recommendations provided by the CDC, state and local government officials. We are dedicated to prompt and collaborative communication with our students, families and staff.

For the latest information and resources on COVID-19, all are encouraged to visit:

- Centers for Disease Control and Prevention: www.cdc.gov/coronavirus
- Occupational Safety and Health Administration (OSHA): <https://www.osha.gov/coronavirus/safework>
- City of New Orleans: <https://ready.nola.gov/incident/coronavirus/safe-reopening/#phase>
- NOLA Public Schools: <https://nolapublicschools.com/coronavirus-updates>
- Louisiana Department of Education (LDOE): <https://www.louisianabelieves.com/>



For any additional questions and/or concerns, please reach out to our team via email at help@einsteincharterschools.org

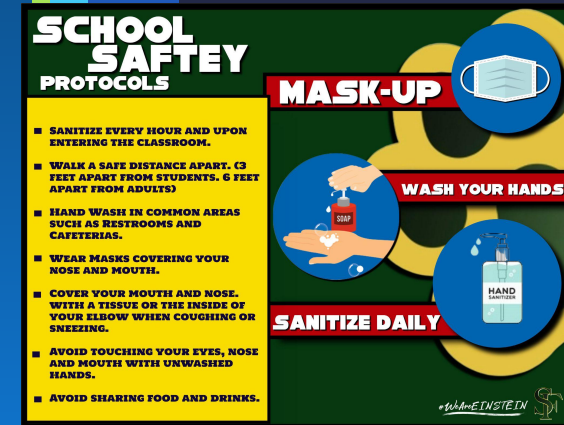
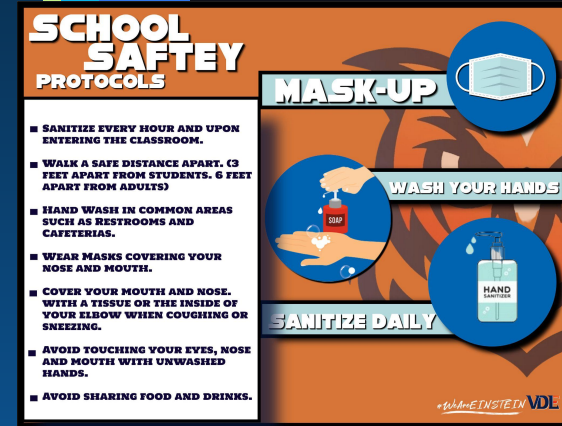


Everyone at Einstein Charter Schools has a personal responsibility to help mitigate the risk that COVID-19 will impact our personnel, students, visitors, or business operations.

Any questions regarding BESE's, NOLA PS', CDC's or OSHA's Guidance and its application should be directed to My T. Tran, Ex. Director of Human Resources: my_tran@einsteincharterschools.org; 504.202.1372.

The following are General COVID-19 Safety expectations for all Einstein Charter Schools campuses:

1. **In-person Learning:** All students will return to in-person learning in accordance with the Einstein Charter Schools District calendar.
2. **Handwashing:** Remember to wash in common areas such as Restrooms and Cafeterias.
3. **Sanitizing:** All must sanitize upon arrival/or entry of the building and classrooms. Sanitation should occur before and after meals. Sanitation should occur before using play equipment. Sanitation should occur before exiting the campus. We will continue to sanitize equipment, tabletops and shared materials throughout the day.
4. **Masks:** All students, staff and visitors are required to always wear a mask, while on campus, covering the nose and mouth.
5. **Social distancing:** We will limit the interactions during class transitions. Students and staff should walk a safe distance apart. Maintain one-way flow of traffic in hallways. Maintain at least 3-feet distance in class with students and 6 feet from adults.
6. **Visitors:** All non-essential visitation will be limited and is subject to school leader approval. All visitors must wear a mask while on campus. Visitors should sanitize upon arrival and prior to exiting the campus.
7. **Outdoor Activity:** No one is required to wear a mask while outdoors.
8. **Bus Safety:** Masks will be required for everyone to enter the bus and must be worn at all times while riding the bus.
9. **Cover:** All are asked to cover your mouth and nose with a tissue or the inside of your elbow when coughing or sneezing.
10. **Avoid:** Avoid touching your eyes, nose and mouth with unwashed hands and sharing food and drinks.



SCHOOL SAFETY PROTOCOLS

- **SANITIZE EVERY HOUR AND UPON ENTERING THE CLASSROOM.**
- **WALK A SAFE DISTANCE APART. (3 FEET APART FROM STUDENTS. 6 FEET APART FROM ADULTS)**
- **HAND WASH IN COMMON AREAS SUCH AS RESTROOMS AND CAFETERIAS.**
- **WEAR MASKS COVERING YOUR NOSE AND MOUTH.**
- **COVER YOUR MOUTH AND NOSE. WITH A TISSUE OR THE INSIDE OF YOUR ELBOW WHEN COUGHING OR SNEEZING.**
- **AVOID TOUCHING YOUR EYES, NOSE AND MOUTH WITH UNWASHED HANDS.**
- **AVOID SHARING FOOD AND DRINKS.**

MASK-UP

WASH YOUR HANDS

SANITIZE DAILY

#WeAreEINSTEIN EMS

Safety Protocols placed around all campuses.

SCHOOL SAFETY PROTOCOLS

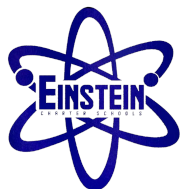
- **SANITIZE EVERY HOUR AND UPON ENTERING THE CLASSROOM.**
- **WALK A SAFE DISTANCE APART. (3 FEET APART FROM STUDENTS. 6 FEET APART FROM ADULTS)**
- **HAND WASH IN COMMON AREAS SUCH AS RESTROOMS AND CAFETERIAS.**
- **WEAR MASKS COVERING YOUR NOSE AND MOUTH.**
- **COVER YOUR MOUTH AND NOSE. WITH A TISSUE OR THE INSIDE OF YOUR ELBOW WHEN COUGHING OR SNEEZING.**
- **AVOID TOUCHING YOUR EYES, NOSE AND MOUTH WITH UNWASHED HANDS.**
- **AVOID SHARING FOOD AND DRINKS.**

MASK-UP

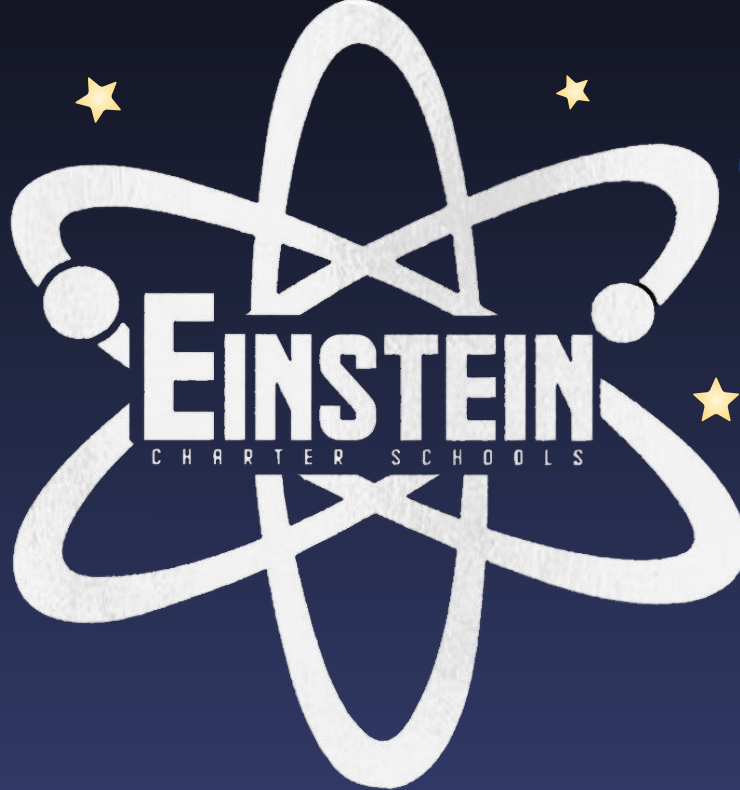
WASH YOUR HANDS

SANITIZE DAILY

#WeAreEINSTEIN



Interim COVID-19 Policies



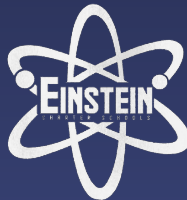
For the upcoming 2021-2022 academic year, Einstein Charter Schools is implementing these interim Guidelines, Policies and Procedures until further notice in an effort to minimize the risk that COVID-19 will impact our operations going forward. The health and safety of our employees and students is our top priority.

Policy Highlights:

Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- a) Employees and students must wash or sanitize hands:
 - Every two (2) hours;
 - upon arrival on campus;
 - before and after eating;
 - before and after using equipment (for example, but not limited to, play equipment, gym equipment, copier, computers, printers, and lab equipment);
 - after changing any classroom;
 - when a new group of students enter a teacher's classroom; and
 - before exiting the school campus.



Policy Highlights:

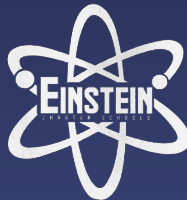
Personal Hygiene & Proper Etiquette

All employees and students are expected to practice good hygiene. To that end:

- b) Avoid touching your eyes, nose, and mouth.
- c) Cover your cough or sneeze with a tissue, then throw the tissue in the trash. Alternatively, cough/sneeze into your elbow.
- d) High touch areas – including bathrooms – will be sanitized two (2) times per day. High touch areas are surfaces that are touched frequently, including but not limited to door handles, light switches, bathroom fixtures, benches, drinking fountains, railings, desks, and other surfaces in school facilities or on school buses.
- e) No handshaking or other unnecessary physical contact with others is allowed.
- f) Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Hand sanitizer will be made available throughout the campus.
- g) Anyone who touches or handles mail or third party deliveries should wash their hands.

Employees will be provided adequate access to hygienic supplies, including soap, hand sanitizer with at least 60% alcohol, disinfectant wipes or spray, paper towels, and tissues. Face coverings should also be provided when needed. The quantity of hygiene supplies should be appropriately provided to the school employee, according to the role and number and age of students served by that employee.

Appropriate cleaning supplies will be made available to employees.





Sanitize & Wash

Faculty, staff and students will practice hand washing frequently.

SANITIZING STATIONS

Sanitizing stations will be positioned throughout the schools and at every classroom entrance

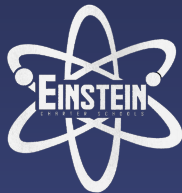
FACE COVERINGS

Face Masks are required for everyone.

VISITORS

All visitors will check-in at the school's front office

All visitors will be required to sanitize hands, wear face coverings, and socially distance



Self-Assess

Symptom Monitoring

If you are sick or feel like you may become sick, stay at home and do not report to the school campus.

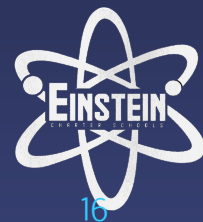
Before leaving your residence for the school campus, each employee and student should conduct an individualized assessment of any potential symptoms or circumstances. On a daily basis, all employees and students should ask themselves whether the answer is “Yes” to any of the following questions:

- ☐ Did I have a fever within the last 48 hours?
- ☐ Am I experiencing shortness of breath?
- ☐ Do I have a cough?
- ☐ Have I been experiencing chills?
- ☐ Do I have unexplained muscle pain?
- ☐ Do I have a sore throat?
- ☐ Have I lost my sense of smell?
- ☐ Have I experienced nausea, vomiting or diarrhea?
- ☐ Have I come into contact with anyone that has tested positive for COVID-19?
- ☐ Have I come into contact with anyone that is experiencing symptoms of COVID-19 (as outlined above)?



Stay Prepared

To prioritize health and safety, Einstein encourages parents to provide personalized bottle of hand sanitizer for each learner.



Quarantine

On Campus Isolation:

- Anyone showing signs of the above symptoms will be isolated in the designated isolation area that exists in each school facility. If the person is a student, the parent or legal guardian will be contacted immediately and required to come and pick-up the child. Under extreme symptoms, the school reserves the right to contact the health department or emergency medical personnel. If the person is an employee, the person will have to leave campus immediately and may not be isolated.

- The isolation area will be cleaned after it is occupied by any employee or student showing the above symptoms or reporting potential exposure to a person that tested positive for Covid-19.

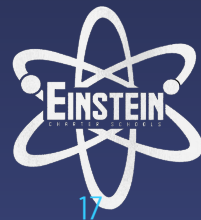
Self-Quarantine Policy and Procedure:

- Unvaccinated employees and students who have been in a static group with a confirmed case or who otherwise had close contact on campus with someone who tests positive for COVID-19 will be notified by the School Nurse and will be required to quarantine for ten (10) days from the date of close contact. After the employee's quarantine has ended, the employee and their supervisor will receive a return to work clearance notification from the School Nurse.

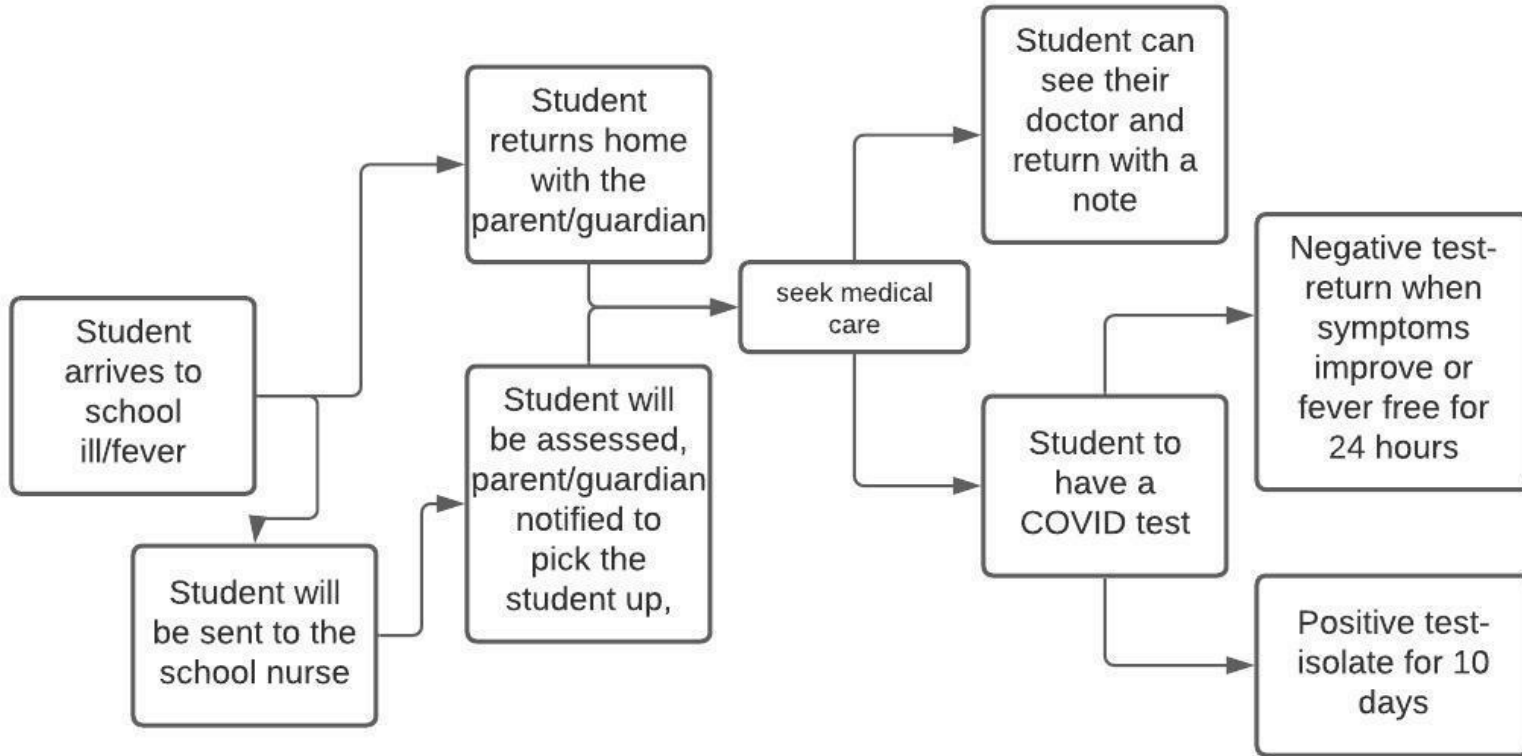


WHEN IN DOUBT....

Contact your School Nurse for direct guidance.



WELLNESS PROTOCOLS

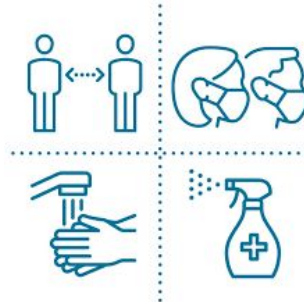


For a Full view of our COVID-19 Policies please click below:

EINSTEIN CHARTER SCHOOLS

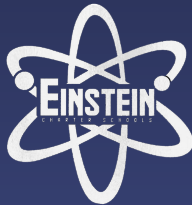
Sherwood Forest Elementary, Village de l'Est Elementary,
Einstein Middle School, Sarah T. Reed High School

[INTERIM COVID-19 RETURN TO SCHOOL CAMPUS
GUIDELINES, POLICIES AND PROCEDURES](#)

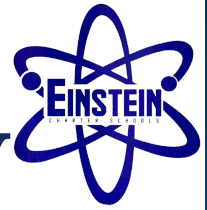


2

Additional Guidance/Resources



ACADEMIC STRUCTURE: SCHEDULE - ELEMENTARY



Onsite Learning

- Student Arrival: 7:45 a.m. - 8:00 a.m.
- Breakfast: 7:45 a.m. - 8:00a.m.
- Core Classes: 90 Minutes
- Recess:15 Minutes

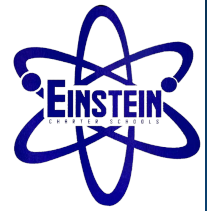
*5-minute transition time for teachers

*Students remain in classrooms

* Intervention Supports

- iReady Intervention Block
- Elective or Direct Instruction of ELA or Math
- Grade Level Teacher or Interventionist will provide instruction.
- Teachers will receive training on all of the systems

ACADEMIC STRUCTURE: SCHEDULE - EMS & STRHS



Onsite Learning - Mon thru Friday

Student Arrival 7:45 AM - 8:00AM

BREAKFAST 7:45 AM - 8:00AM

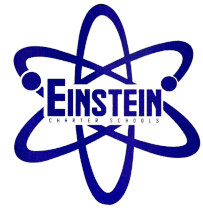
Core Classes 75 Minutes

Safe Socialization 20 Minutes

Intervention Supports

- **iReady Intervention Block**
- **Elective or Direct Instruction of ELA or Math**
- **Grade level Teachers & Interventionist will provide instruction**
- **Teachers will receive training on all of the systems**

RECORD OF ATTENDANCE



ATTENDANCE DOCUMENTATION

GRADES PRE-K to 5

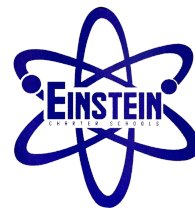
- Teachers in grades Pre-K through 5 will record daily attendance in PowerSchool
- Elementary teachers will record attendance at the start of each instructional day in PowerSchools.
- Elementary teachers will also record attendance after lunch utilizing a school created spreadsheet.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

ATTENDANCE DOCUMENTATION

GRADES 6 to 12

- Teachers in grades 6 through 12 will record daily attendance in PowerSchool
- Middle School teachers will record attendance at the start of each class period in PowerSchools with a total of six(6) class periods.
- High School teachers will record attendance at the start of each class period with a total of four (4) class periods.
- Teachers will submit a online social worker request form after the child has missed 3 or more full or half days.

CURRICULUM



English Language Arts

Pre-Kindergarten

- Creative Curriculum

Kindergarten -- 2nd Grade

- Wit & Wisdom
- Foundations

Grades 3-12

- ELA Guidebooks

Intervention Components

- Lexia (PreK - 5)
- Raz-Kids (K-5)
- Nat Geo (ELL students)
- iReady (K-8)
- Achieve3000 (9-12)
- Mastery & Tutorial Lab (Grades 3-12)

Mathematics

Pre-Kindergarten

- Creative Curriculum

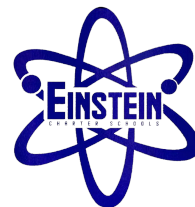
Kindergarten -- 12th Grade

- Eureka Math

Intervention Components

- Zearn (K-5)
- ExtraMath(K-8)
- IXL (6-8)
- Mastery & Tutorial Lab (Grades 3-12)

CURRICULUM



Science

Pre-Kindergarten

- Creative Curriculum & Hatch

Kindergarten -- 8th Grade

- Amplify Science

Grades 9-12

- LDOE Scope & Sequence

Social Studies

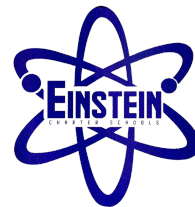
Pre-Kindergarten

- Creative Curriculum & Hatch

Kindergarten -- 12th Grade

- Social Studies Weekly(K-5)
- LDOE Scope & Sequence

DIVERSE LEARNING



Special Needs Students

- In-Person Support
- Strict adherence to their individual Education Plans (IEPs)
- Students in Grades PKdg - 12 can attend school daily
- Mastery & Tutorial Lab

504 Students

- Will receive most of their support onsite per their individual Accommodation Plans (IAPs)
- Mastery & Tutorial Lab

English Language Learners

- In-Person Support per their individual Accommodation Plans (IAPs)
- Students in Grades PKdg-12 can attend school daily
- Mastery & Tutorial Lab

Student & Family Guidance

Please review our Student & Family Handbook for details regarding academics, culture and supports.

<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:20f434a2-546a-4168-ab54-54577366a43a>

*** Parents will be provided virtual options based on approved medical circumstances.**



SURVEYS

TEACHERS

The ECS Ready to Achieve Parents and School Staff Survey is intended to provide our team with insight on how we are meeting the needs of our Parents and Staff and the work that we need to do regarding reflection and refinement. Our first priority will continue to be the safety of the students and families we serve.

<https://forms.gle/33n8TBsGPhHSEiUp6>

Please complete the survey above to share your input.



Click Here

PARENTS

The ECS Ready to Achieve Parents and School Staff Survey is intended to provide our team with insight on how we are meeting the needs of our Parents and Staff and the work that we need to do regarding reflection and refinement. Our first priority will continue to be the safety of the students and families we serve.

TRANSPORTATION

STUDENTS ARRIVING TO SCHOOL VIA SCHOOL BUS

1. Buses are allowed to operate at 100% capacity with all passengers wearing face masks. Masks will be provided when necessary.
2. High touch surfaces (handrails, handles, seat backs, etc.) should be cleaned after the completion of arrival and dismissal routes.
3. Seating charts should be created and enforced in the event close contacts to a positive case of COVID-19 needs to be determined.
4. Windows should be kept open when it does not create a safety or health hazard.

SCHOOL BUS UNLOADING

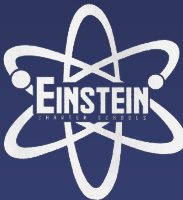
1. One bus at a time.
2. School staff will greet students as they exit buses.
3. Students will sanitize hands upon entering school buildings.
4. Buses will be sprayed with disinfectant at the end of morning and evening runs.

MEALS

Meals will be provided via classroom delivery or Grab-and-Go.

Food Service provider will have a schedule for breakfast and lunch times per campus.

Custodial staff will have a schedule for trash pickup immediately following breakfast and lunch.



CALENDAR



Einstein Charter Schools | 2021-2022 CALENDAR

Start Time: 8:00 am ~ End Time: 3:30 pm

New Teacher/BOY PD

1st Day of School for 1st - 12th grade

No School- Holidays

No School - PD days

Last Day of school

Faculty Meeting

1st Day of School for Prekdg-Kdg

Students dismissed at 1:00pm & will complete the day with asynchronous learning until 3:30pm/Staff Data Meetings

- 2 -13 BOY PD
- 2 1st day for teachers
- 4 1st day for Paras
- 16 1st day for 1st-12th grade
- 23 1st day for Pkdg-Kdg
- 30-Sept 3 ANET Diagnostic(3rd-HS)

[Access the Calendar here](#)

AUGUST '21						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



SOCIAL MEDIA & COMMUNICATIONS

All members of the Einstein Learning Community have access to our social media accounts. Our Communications Manager, along with the Communications team will post crucial updates via social media, as they arise, to ensure that families remain abreast on pertinent information regarding schooling at Einstein throughout the 2021-22 academic school year. All schools also provide updates to families via SchoolMessenger weekly robocalls and emails.



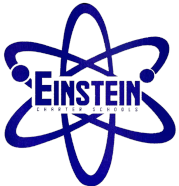
Einstein Charter Schools



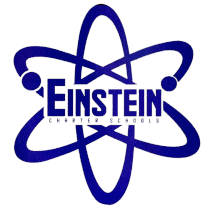
@einsteincharter



@einsteincharter



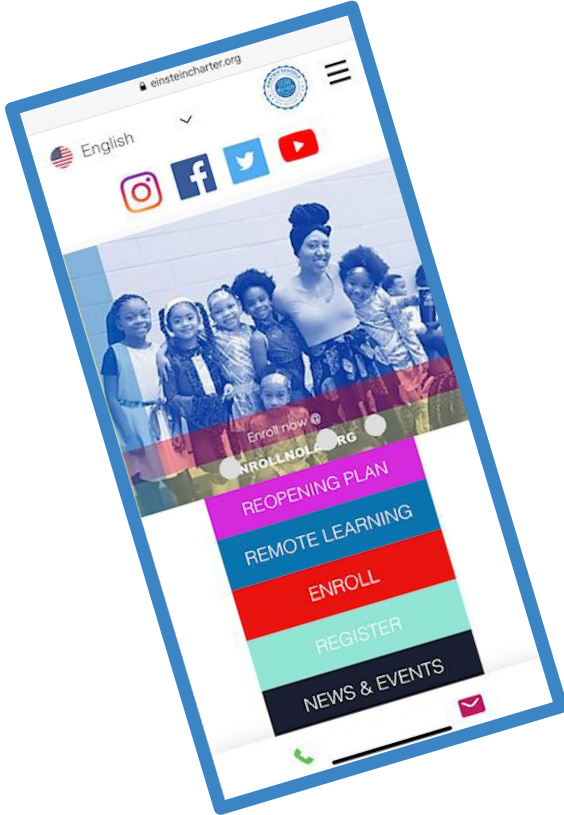
WEBSITE



Our website can be used as a go-to tool for continuous information. Families and other stakeholders are encouraged to visit our newly renovated website at: www.einsteincharter.org.

On our site you will be able to find:

- COVID-19 related updates
- Einstein Schools' Reopening Plan
- School-specific information
- District-wide instructional and operational guides
- District and school leaders' information and contacts



PARENT ENGAGEMENT



- Einstein is excited to have a new Parent Liaison for the network.
Ms. Johana Lacayo will revitalize PTO for all schools and is a fantastic resource for Einstein Parents. She can be reached at johana_lacayo@einsteincharterschools.org
- It is highly recommended that families engage with school leaders and teachers via telephone and/or online methods (i.e. Google Meets, Class Dojo, Zoom).
- Should there be a need for an in-person meeting at any of the campuses, the following protocols will be in place to ensure the safety and health of all persons:
 - All visitors must wear a mask and sanitize upon entry.
 - Meetings will be held in an open space that allows for appropriate circulation of air
 - All visitors and Einstein staff will be required to wear masks, as outlined by the CDC
 - All meeting areas will be properly cleaned and sanitized using PLEASE prior to and after any in-person meeting

SCHOOL CONTACTS

Sherwood Forest Elementary:

Amy Henley, Principal

amy_henley@einsteincharterschools.org

Amber Carr

amber_carr@einsteincharterschools.org

Village de l'Est Elementary:

Toyia Washigton, Principal

Toyia_Washington@einsteincharterschools.org

Nicole Cooper, Assistant Principal

Nicole_Cooper@einsteincharterschools.org

Einstein Middle:

Leslie LaCour, Principal

Leslie_lacour@einsteincharterschools.org

Brandy Thomas, Assistant Principal

Brandy_thomas@einsteincharterschools.org

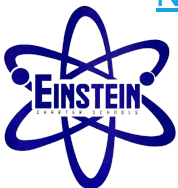
Sarah T. Reed High:

D'Lacie Monk, Co-Principal

DLacie_Monk@einsteincharterschools.org

Edward Carter, Co-Principal

Edward_carter@einsteincharterschools.org



FREE COVID-19 TESTING



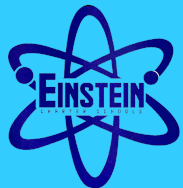
Every Tuesday and Friday

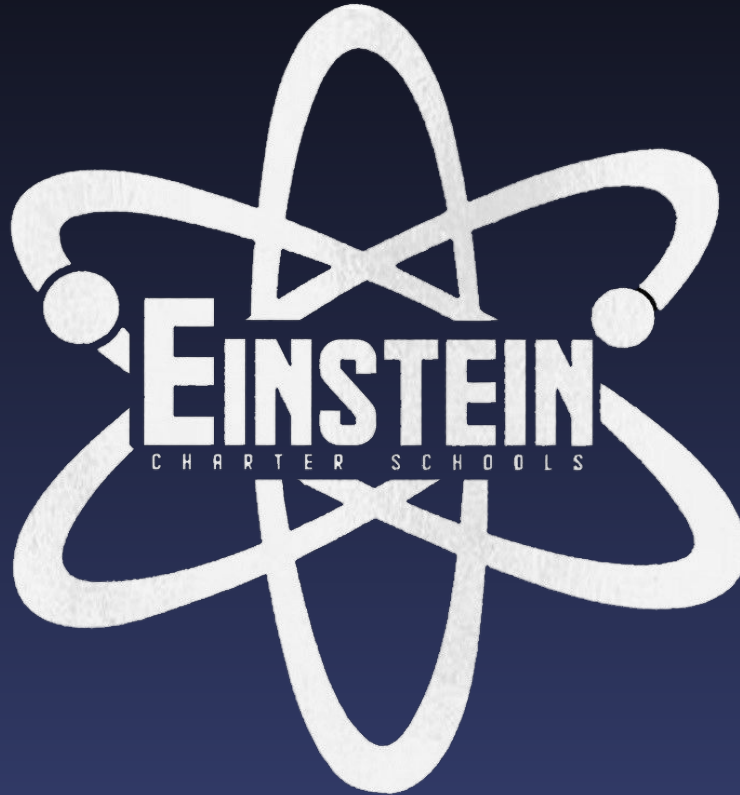
1:00-3:30pm

@Sarah T. Reed High School

5316 Michoud Blvd.

(visit ready.nola.gov for additional testing sites)





For additional information please visit our
website at www.einsteincharter.org